Physical Therapist Assistant Program
APPLICATION FOR ADMISSION
For 2019 Application Year

Send this completed application and volunteer forms directly to:
*Note: if you are submitting official transcripts, they must be directed to this address and come **directly** from the college or teaching institution. Hand-delivered transcripts will not be accepted even if they state "official" on them.*

Attn: PTA Program Director
Physical Therapist Assistant Program
Western Technical College
9451 Diana Drive
El Paso, TX, 79924

ADMISSION REQUIREMENTS AND CHECKLIST FOR APPLICATION TO THE PTA ROGRAM:

☐ Application submitted directly to the address listed above (this form).

☐ Applicants must be at least 18 years of age by the start of the program.

☐ Wonderlic Assessment completed within one year of application deadline and submitted to WTC through your admissions representative. A minimum score of 20 is required in order to be eligible for application into the PTA program.

☐ *Official* high school transcript or GED demonstrating a minimum of 2.75 GPA or the equivalent score on the GED. (You do not have to submit your high school transcripts for application if you are submitting your college transcripts.)

☐ *Official* transcript from each college attended, if you have attended college, demonstrating a minimum of 2.75 GPA. Only transcripts submitted by the application deadline will be considered for course credit. Additional updated transcripts may be submitted if courses are noted to be "in progress" during the application process. ***Please note: Official transcripts must be submitted DIRECTLY from the education institution to the address above.*** Transcripts submitted from an applicant (even if they are "official") will not be accepted.

☐ Volunteer/Observation Experience Forms submitted to the PTA Program (address above).

☐ Two letters of recommendation from appropriate sources (previous employers, teachers, instructors/mentors, etc.) mailed directly to the PTA Program (address above). Note: The person writing the letter should mail to the above address.

☐ Submit a copy of your receipt of payment to Western Technical College. This is a ***non-refundable*** application fee of $25.00. Your admissions representative can direct you the Student Accounts office for payment. DO NOT SEND ACTUAL PAYMENT with your application as it will not be accepted.

ADMISSION PROCEDURES:
1.) Complete the "*Application for Admission*" form and all of the noted requirements.
2.) Applicants that meet the minimal requirements will be invited for a panel interview.
3.) Students will be admitted into the PTA program based on a point system that accounts for the application, education, GPA, panel interview, Wonderlic test scores and letters of recommendation.
4.) A maximum of 24 students will be chosen for admission into the class. Several alternates may be chosen in the event that any accepted students deny their position or did not complete the requested requirements on time.

The due date for all of the above requirements is **April 5, 2019**. Incomplete and/or late applications (postmarked or delivered) after the deadline date must reapply for the next application cycle.

The anticipated matriculation date for the class which you are applying is **August 5, 2019.**

ACCEPTED students will be required to complete the following **PRIOR TO THE START OF CLASSES**:
◦ An up-to-date immunization records
◦ Initiate the Hepatitis B vaccine or sign the declination form
◦ An acceptable criminal background check completed (at the student's expense)
◦ "BLS Healthcare Provider" CPR certification through the American Heart Association (at the applicant's expense)
◦ Signature agreement to the following forms: Health Examination Form for Practitioner, Consent Form for Laboratory Activities, Consent to Participate form, receipt of Crime Awareness Program form, Drug-free Schools Student Statement form, Software Policy form, Student Media Release form, Professional Dress Attire form, receipt of WTC Student Handbook form, receipt of PTA Addendum to the WTC Student Handbook form, and may include other forms.

◦ Completion of the WTSI assessment (for the Western Tech Success Initiative program) after acceptance into the PTA program. This examination does not affect the chances of a prospective student entering the program.

ADDITIONAL REQUIREMENTS AFTER ADMISSION INTO THE PROGRAM:
◦ Must maintain a minimum GPA of 2.75 in each phase. Failure to do so may result in expulsion from the program.
◦ An acceptable physical examination by a physician / practitioner
◦ You must be physically, emotionally and mentally capable of completing the program
◦ A felony/positive background check *may* preclude your ability to complete clinical affiliations and can result in expulsion from the program and/or preclude your ability to take the PTA licensure examination
◦ Additional requirements of the Clinical Affiliates may be requested and may include: an additional acceptable criminal background check, Hepatitis B vaccine or the declination of the vaccine (written form) and drug testing
◦ Maintaining an up-to-date immunization record (including TB test results annually)
◦ Maintaining an up-to-date CPR certification
◦ Some hospitals and health care facilities may have additional requirements such as a current health insurance policy

Please fill in all of the following sections. All information will be protected by Western Technical College. Please type or print the following information and *do not leave any spaces blank (unless noted as optional)*.

STUDENT INFORMATION: Name of WTC Admissions Representative: _____

XXX-XX-_____

Social Security Number (last 4 digits only)   Driver's License Number and State   Date of Birth   Place of Birth

_____   _____   _____
First Name (Use only your legal name)   Last Name   Middle Name

_____   _____   _____   _____
Current Address (Street and Number or P. O. Box Number)   City   State   Zip Code

_____   _____   _____   _____
Permanent Address (Street and Number or P. O. Box Number)   City   State   Zip Code

(____)_____-_____   (____)_____-_____   (____)_____-_____   _____
Current Phone Number   Permanent Phone Number   Mobile Phone Number (optional)   Email address

_____   _____
State of Legal Residence   How long have you been a resident of that state?

Citizenship (check one):   ☐ United States Citizen   ☐ Permanent Resident - Alien card number: A_____
                                    (an official copy of form I-55 is required for admission to WTC for permanent residents)

Are you legally entitled to work in the United States? (Check one): ☐ Yes   ☐ No
If you answered "no" to the above question, please explain: _____
_____

EDUCATION:
High School Last Attended:

_____   _____   _____
Name of High School   Location (City and State)   Graduation Date (or expected)

College(s) Attended:
You may use additional paper for this section if needed

1. _____   _____
    Name of College   Location (City and State)

_____   _____   _____   _____
Major   Dates of Attendance/Graduation Date   GPA   Degree Received (if any)

2. _____   _____
    Name of College   Location (City and State)

_____   _____   _____   _____
Major   Dates of Attendance/Graduation Date   GPA   Degree Received (if any)

Certificates / Licenses held:	License	State	License number	Date of expiration
Please fill out any information that may apply. Attach a photocopy of any certificates/licenses listed.	_____	___	_____	_____
	_____	___	_____	_____
	_____	___	_____	_____

WORK / VOLUNTEER HISTORY (most current employment first):
You may use additional paper for this section if needed or attach a Resume if appropriate.

1. _____ _____ _____
   Employer   Phone Number   Dates of employment or volunteer hours

   _____ _____
   Address   Supervisor Name

2. _____ _____ _____
   Employer   Phone Number   Dates of employment or volunteer hours

   _____ _____
   Address   Supervisor Name

3. _____ _____ _____
   Employer   Phone Number   Dates of employment or volunteer hours

   _____ _____
   Address   Supervisor Name

CLUBS / MEMBERSHIPS / ORGANIZATIONS / ASSOCIATIONS:
You may attach additional paper or a résumé for this section if needed

_____ _____ _____
Name   Dates   Position

_____ _____ _____
Name   Dates   Position

_____ _____ _____
Name   Dates   Position

CERTIFICATION OF INFORMATION:
Withholding information in this application, failure to submit all documents, or give false information may make you ineligible for admission to Western Technical College or unable to continue in the PTA Program. With this in mind, upon submission of this document, you certify all the above statements are correct and complete. By signing, you certify that the information in this packet is correct.

By signing, you understand that the Physical Therapist Assistant Program is a limited enrollment program and that completion of the application does not guarantee admission to the program.

_____ _____
Applicant's Signature   Date

*If you have any questions, need assistance or do not have an admission representative please call 1-888-201-9232 or 915-231-4900

The Physical Therapist Assistant Program at Western Technical College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: www.capteonline.org.

ACCEPTANCE INTO THE PTA PROGRAM

The PTA program application is a competitive process, and the application does not guarantee admission into the program. Acceptance into the PTA program will be based on several criteria and ultimately on the score that will be determined based on your overall application "packet" (all of the components of your application). Each component of the application "packet" is ranked and the cumulative highest scores will be offered a seat in the program (up to the maximum number of seats available) if all of the criteria are met and have no extenuating circumstances that may preclude them from acceptance (see the WTC catalog for "Technical Standards" for the PTA program).

Cumulative points, or overall scores, for each application are confidential and are not shared with ANY applicants, or WTC personnel, even after an applicant is accepted into the program. This information is only made apparent to the PTA selection committee or by our accrediting bodies upon request. The following is a breakdown of the components that each applicant will be scored on:

- **Educational Credentials** - may be based on GED, high school diploma, certificates earned, college degree/s or college credits earned, etc.
- **GPA/GED scores** – may be calculated from your GED, high school diploma, college credits (you must have at least 9 college credit hours in order to count towards your GPA score).
- **Wonderlic Assessment** – Taken within one year of application deadline.
- **Observation/Experience Hours** (see the "Volunteer/Observation Experience From" for more details)
- **On-site Written Essay** – by invitation only for those prospective students that have met the minimum requirements and deadlines for application. It will be completed during the on-site panel interview.
- **Panel Interview –** by invitation only for those prospective students that have met the minimum requirements and deadlines for application.

Important tentative dates to remember for the 2018-2019 application year:

January 9, 2019	**Open House - Las Cruces (Not mandatory. Talk to your Admissions Representative for more information.)**
January 21, 2019	**Open House – El Paso (Not mandatory. Talk to your Admissions Representative for more information.)**
March 11-15, 2019	*Western Technical College will be on holiday*
April 5, 2019	Deadline for PTA applications and all associated materials, including official transcripts, all volunteer/observation forms, letters of recommendation, etc. submitted directly to the PTA Program.
May 3, 2019	Letters *sent out* from WTC PTA Program either denying acceptance or inviting qualified applicants for interview. You should receive your letter several days after this date.
May 20 – June 7, 2019	Panel Interviews conducted for qualifying individuals
June 17, 2019	Letters *sent out* from WTC PTA Program to applicants as "accepted", denied" or "alternate" (if you receive an "alternate" status, the letter will describe what this status means). You should receive your letter several days after this date.
June 28, 2019	Deadline for an email from each applicant to "accept" or "deny" their position in the program to the PTA Program Director if you are accepted into the program or if you are an "alternate". More specific directions will be listed on the letter sent to you. If you do not get a response within one week, please call 915-231-4936. If your email is not received by the deadline, it is assumed that you wish to not accept your position in the program.
July 1 –July 5	*Western Technical College will be on holiday*
July 30, 2019	Deadline for all additional materials (physical, immunizations, WTSI examination, etc.). You will be given additional instructions if you are accepted into the program. Your acceptance into the PTA Program is pending completion of these items.
August 1,2, 2019	Mandatory orientation dates (you must attend both dates): Specific times and places to be determined.
August 5, 2019	Anticipated start date for the PTA class