



**Physical Therapist Assistant Program  
APPLICATION FOR ADMISSION  
For 2020 Application Year**

**Send this completed application and volunteer forms directly to:**  
*Note: if you are submitting official transcripts, they must be directed to this address and come **directly** from the college or teaching institution. Hand-delivered transcripts will not be accepted even if they state "official" on them.*

**Attn: PTA Program Director  
Physical Therapist Assistant Program  
Western Technical College  
9451 Diana Drive  
El Paso, TX, 79924**

**ADMISSION REQUIREMENTS AND CHECKLIST FOR APPLICATION TO THE PTA PROGRAM:**

- Application submitted directly to the address listed above (this form).
- Applicants must be at least 18 years of age by the start of the program.
- Wonderlic Assessment completed within one year of application deadline and submitted to WTC through your admissions representative. A minimum score of 20 is required in order to be eligible for application into the PTA program. **This should be done first so if applicant does not pass, they cannot continue applying.**
- Official** high school transcript or GED demonstrating a minimum of 2.75 GPA or the equivalent score on the GED. (You do not have to submit your high school transcripts for application if you are submitting your college transcripts.)
- Official** transcripts from each college attended, if you have attended college, demonstrating a minimum of 2.75 GPA. Only transcripts submitted by the application deadline will be considered for course credit. Additional updated transcripts may be submitted if courses are noted to be "in progress" during the application process. **Please note: Official transcripts must be submitted DIRECTLY from the education institution to the address above.** Transcripts submitted from an applicant (even if they are "official") will not be accepted.
- Volunteer/Observation Experience Forms submitted to the PTA Program (address above).
- Two letters of recommendation from appropriate sources (previous employers, teachers, instructors/mentors, etc.) mailed directly to the PTA Program (address above). Note: The person writing the letter should mail to the above address.
- Submit a copy of your receipt of payment to Western Technical College. This is a **non-refundable** application fee of \$25.00. Your admissions representative can direct you the Student Accounts office for payment. **DO NOT SEND ACTUAL PAYMENT** with your application as it will not be accepted.

**ADMISSION PROCEDURES:**

- 1.) Complete the "Application for Admission" form and all of the noted requirements.
- 2.) Applicants that meet the minimal requirements will be invited for a panel interview.
- 3.) Students will be admitted into the PTA program based on a point system that accounts for the application, education, GPA, panel interview, Wonderlic test scores and letters of recommendation.
- 4.) A maximum of 24 students will be chosen for admission into the class. Several alternates may be chosen in the event that any accepted students deny their position or did not complete the requested requirements on time.

The due date for all of the above requirements is **February 7, 2020**. Incomplete and/or late applications (postmarked or delivered) after the deadline date must reapply for the next application cycle.

The anticipated matriculation date for the class which you are applying is **June 2, 2020**.

**ACCEPTED students will be required to complete the following PRIOR TO THE START OF CLASSES:**

- An up-to-date immunization records
- Initiate the Hepatitis B vaccine
- An acceptable criminal background check completed (at the student's expense)
- "BLS Healthcare Provider" CPR certification through the American Heart Association (at the applicant's expense)
- Signature agreement to the following forms: Health Examination Form for Practitioner, Consent Form for Laboratory Activities, Consent to Participate form, receipt of Crime Awareness Program form, Drug-free Schools Student Statement form, Software Policy form, Student Media Release form, Professional Dress Attire form, receipt of WTC Student Handbook form, receipt of PTA Addendum to the WTC Student Handbook form, and may include other forms.

- Completion of the WTSI assessment (for the Western Tech Success Initiative program) after acceptance into the PTA program. This examination does not affect the chances of a prospective student entering the program.

**ADDITIONAL REQUIREMENTS AFTER ADMISSION INTO THE PROGRAM:**

- Must maintain a minimum GPA of 2.75 in each phase. Failure to do so may result in expulsion from the program.
- An acceptable physical examination by a physician / practitioner
- You must be physically, emotionally and mentally capable of completing the program
- A felony/positive background check *may* preclude your ability to complete clinical affiliations and can result in expulsion from the program and/or preclude your ability to take the PTA licensure examination
- Additional requirements of the Clinical Affiliates may be requested and may include: an additional acceptable criminal background check, Hepatitis B vaccine or the declination of the vaccine (written form) and drug testing
- Maintaining an up-to-date immunization record (including TB test results annually)
- Maintaining an up-to-date CPR certification
- Some hospitals and health care facilities may have additional requirements such as a current health insurance policy

Please fill in all of the following sections. All information will be protected by Western Technical College. Please type or print the following information and ***do not leave any spaces blank (unless noted as optional)***.

**STUDENT INFORMATION:**

Name of WTC Admissions Representative: \_\_\_\_\_

XXX-XX-\_\_\_\_\_  
Social Security Number (last 4 digits only)    Driver's License Number and State    Date of Birth    Place of Birth

\_\_\_\_\_  
First Name (Use only your legal name)    Last Name    Middle Name

\_\_\_\_\_  
Current Address (Street and Number or P. O. Box Number)    City    State    Zip Code

\_\_\_\_\_  
Permanent Address (Street and Number or P. O. Box Number)    City    State    Zip Code

(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
Current Phone Number    Mobile Phone Number (optional)    Email address

\_\_\_\_\_  
State of Legal Residence    How long have you been a resident of that state?

**EDUCATION:**

**High School Last Attended:**

\_\_\_\_\_  
Name of High School    Location (City and State)    Graduation Date (or expected)

**College(s) Attended:**

*You may use additional paper for this section if needed*

1. \_\_\_\_\_  
Name of College    Location (City and State)

\_\_\_\_\_  
Major    Dates of Attendance/Graduation Date    GPA    Degree Received (if any)

2. \_\_\_\_\_  
Name of College    Location (City and State)

\_\_\_\_\_  
Major    Dates of Attendance/Graduation Date    GPA    Degree Received (if any)

<b>Certificates / Licenses held:</b>	<b>License</b>	<b>State</b>	<b>License Number</b>	<b>Date of expiration</b>
<i>Please fill out any information that may apply. Attach a photocopy of any certificates/licenses listed.</i>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**WORK / VOLUNTEER HISTORY (most current employment first):**  
*You may use additional paper for this section if needed or attach a Resume if appropriate.*

1. \_\_\_\_\_  
Employer \_\_\_\_\_ Phone Number \_\_\_\_\_ Dates of employment or volunteer hours \_\_\_\_\_  
\_\_\_\_\_  
Address \_\_\_\_\_ Supervisor Name \_\_\_\_\_
2. \_\_\_\_\_  
Employer \_\_\_\_\_ Phone Number \_\_\_\_\_ Dates of employment or volunteer hours \_\_\_\_\_  
\_\_\_\_\_  
Address \_\_\_\_\_ Supervisor Name \_\_\_\_\_
3. \_\_\_\_\_  
Employer \_\_\_\_\_ Phone Number \_\_\_\_\_ Dates of employment or volunteer hours \_\_\_\_\_  
\_\_\_\_\_  
Address \_\_\_\_\_ Supervisor Name \_\_\_\_\_

**CLUBS / MEMBERSHIPS / ORGANIZATIONS / ASSOCIATIONS:**  
*You may attach additional paper or a résumé for this section if needed*

_____	_____	_____
Name	Dates	Position
_____	_____	_____
Name	Dates	Position
_____	_____	_____
Name	Dates	Position

**CERTIFICATION OF INFORMATION:**

Withholding information in this application, failure to submit all documents, or give false information may make you ineligible for admission to Western Technical College or unable to continue in the PTA Program. With this in mind, upon submission of this document, you certify all the above statements are correct and complete. By signing, you certify that the information in this packet is correct.

By signing, you understand that the Physical Therapist Assistant Program is a limited enrollment program and that completion of the application does not guarantee admission to the program.

\_\_\_\_\_  
Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

\*If you have any questions, need assistance or do not have an admission representative please call 1-888-201-9232 or 915-231-4900

*The Physical Therapist Assistant Program at Western Technical College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: www.capteonline.org.*

## ACCEPTANCE INTO THE PTA PROGRAM

The PTA program application is a competitive process, and the application does not guarantee admission into the program. Acceptance into the PTA program will be based on several criteria and ultimately on the score that will be determined based on your overall application “packet” (all of the components of your application). Each component of the application “packet” is ranked and the cumulative highest scores will be offered a seat in the program (up to the maximum number of seats available) if all of the criteria are met and have no extenuating circumstances that may preclude them from acceptance (see the WTC catalog for “Technical Standards” for the PTA program).

Cumulative points, or overall scores, for each application are confidential and are not shared with ANY applicants, or WTC personnel, even after an applicant is accepted into the program. This information is only made apparent to the PTA selection committee or by our accrediting bodies upon request. The following is a breakdown of the components that each applicant will be scored on:

- **Educational Credentials** - may be based on GED, high school diploma, certificates earned, college degree/s or college credits earned, etc.
- **GPA/GED scores** – may be calculated from your GED, high school diploma, college credits (you must have at least 9 college credit hours in order to count towards your GPA score).
- **Wonderlic Assessment** – Taken within one year of application deadline.
- **Observation/Experience Hours** (see the “Volunteer/Observation Experience Form” for more details)
- **On-site Written Essay** – by invitation only for those prospective students that have met the minimum requirements and deadlines for application. It will be completed during the on-site panel interview.
- **Panel Interview** – by invitation only for those prospective students that have met the minimum requirements and deadlines for application.

### **Important tentative dates to remember for the 2019-2020 application year:**

<b>September 11, 2019</b>	<b>Open House – El Paso (Not mandatory. Talk to your Admissions Representative for more information.)</b>
<b>December 18, 2019</b>	<b>Open House – El Paso (Not mandatory. Talk to your Admissions Representative for more information.)</b>
<i>December 23-January 3, 2020</i>	<i>Western Technical College will be on holiday</i>
<b>February 7, 2020</b>	Deadline for PTA applications and all associated materials, including official transcripts, all volunteer/observation forms, letters of recommendation, etc. submitted directly to the PTA Program.
<b>March 6, 2020</b>	Letters <i>sent out</i> from WTC PTA Program inviting qualified applicants for interview. You should receive your letter several days after this date.
<b>March 30- April 9, 2020</b>	Panel Interviews conducted for qualifying individuals
<b>April 17, 2020</b>	Letters <i>sent out</i> from WTC PTA Program to applicants as “accepted”, “denied” or “alternate” (if you receive an “alternate” status, the letter will describe what this status means). You should receive your letter several days after this date.
<b>April 30, 2020</b>	Deadline for an email from each applicant to “accept” or “deny” their position in the program to the PTA Program Director if you are accepted into the program or if you are an “alternate”. More specific directions will be listed on the letter sent to you. If you do not get a response within one week, please call 915-231-4935. If your email is not received by the deadline, it is assumed that you wish to not accept your position in the program.
<b>March 26, 2020</b>	Deadline for all additional materials (physical, immunizations, WTSI examination, etc.). You will be given additional instructions if you are accepted into the program. Your acceptance into the PTA Program is pending completion of these items.
<b>May 27-29, 2020</b>	<b>Tentative</b> Mandatory orientation dates (you must attend both dates): Specific times and places to be determined.
<b>June 2, 2020</b>	Anticipated start date for the PTA class

Western Technical College is an equal opportunity educational institution. The College is committed to a policy of equal opportunity in the provision of educational programs, activities, and benefits to students as well as equal opportunity in all aspects of employment. The College does not discriminate on the basis of age, sex, color, race, religion, disability, sexual orientation, marital status, veteran status, national origin, or any other basis prohibited by federal, state, or local laws and regulations and does not tolerate such discrimination by its students, staff and faculty. To conform with the Family Educational Rights and Privacy Act, the College has identified the following as “directory information” that will be released: name, address, telephone number, e-mail address, date and place of birth, dates of attendance, major field of study, credit hours earned, degrees earned, honors and awards received, participation in the official school activities and most recent previous educational agency or institution. To request restriction of directory information, students must complete a Request to Restrict Release of Student Directory Information form available in the campus registrar office.