Associates of Applied Science in Aerospace and Defense Technology
APPLICATION FOR ADMISSION
2021 Fall Application

Attn: ADT Program Director
Associates of Applied Science in Aerospace and Defense Technology
Western Technical College
9451 Diana Drive
El Paso, TX 79924

ADMISSION REQUIREMENTS AND CHECKLIST

☐ Applicants wishing to apply for the ADT program should fill-out the online application completely. WTC admission representative will contact the applicant to start the admission process.

☐ Applicants must be at least 18 years of age by the start of the program.

☐ Applicants must be a high school graduate or equivalent. Official high school transcripts must be received directly from the high school and sent to the ADT Program Director to process the application. Prospective students may present a copy of their high school transcript to the admissions representative for initial evaluation, but the application will not be processed until an official transcript is received.

- A GED will be accepted in lieu of a high school transcript.
- Transcripts must be from a national or regionally accredited school recognized by the Department of Education.

☐ Applicants must take the Wonderlic scholastic level exam (SLE) administered at the campus by a WTC associate.

☐ Applicants must submit two letters of recommendation from an appropriate source, i.e., previous employers, teachers, instructors/mentors, etc. Not acceptable are family members, friends, colleagues, etc.

☐ Applicants will be required to sign an attestation acknowledging that they do not have a criminal background. Having a criminal background may disqualify the applicant during the hiring process.

☐ Applicants must go through a panel interview.

☐ Application and requested documents must be submitted directly to the ADT Program Director at the address listed above.

☐ **College transfer credit** will be evaluated. General Education courses must have been completed within the past ten years, and technical courses must be completed within the past five years in order to be eligible for credit consideration. Courses considered must have a grade of B or better. Official transcript(s) will be required. *Please note: **Official*** transcript(s) must come directly from the college and be sent to the ADT Program Director.

ADMISSION PROCEDURES

1.) Applicants must complete the "*Application for Admission*" form and submit the completed application to start the application process.
2.) Applicants who meet the above-listed requirements will be invited for an interview.
3.) Applicants will be admitted into the ADT program based on a point system that accounts for the complete application, program entrance exam (SLE), and interview.
4.) A maximum of 20 students will be selected for admission into each cohort. Several alternates may be selected to fill available seats, in case an applicant declines his/her acceptance into the program or did not complete the requested requirements on time.

The application deadline is **September 20, 2021**. Applicants who submit incomplete and/or late applications (postmarked or delivered) after the deadline date must reapply for the next application cycle.

The anticipated start date for the upcoming class is **September 24, 2021.**

ACCEPTED **students will be required to complete the following** *PRIOR TO THE START OF CLASSES***.**

Signature agreement to the following forms: Consent for Laboratory Activities, Consent to Participate, receipt of Crime Awareness Program form, Drug-free Schools Student Statement, Software Policy, Student Media Release, Professional Dress, and other forms as requested.

ASSOCIATES OF APPLIED SCIENCE IN ADT APPLICATION FOR ADMISSION

Please type or print the following information and *do not leave any spaces blank unless noted as optional*.

Student Information

First Name: _____ Middle Name: _____ Last Name: _____

Date of Birth: _____ Social Security: _____ - ____ - _____

The following items with a gray background are <u>optional</u>. No information provided will be used in a discriminatory manner.

U.S. Citizen: ☐Yes ☐No   Permanent Resident: ☐Yes ☐No   Foreign Student: ☐Yes ☐No

Ethnicity: _____   Gender: ☐Male ☐Female

Current Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number (mobile): _____ Alternate Number: _____

E-mail Address: _____

Current Employer (if working): _____

Do you have a valid driver's license? ☐Yes ☐No   License Number: _____ State: _____

Education Background

Have you attended another college or university? ☐Yes ☐No

If yes, what college or university did you attend? _____

Location (City and State): _____

Credits Earned: _____ Highest Level of Education: _____

Transcripts Requested: ☐Yes ☐No

High School Attended: _____

Address (City and State): _____

Did you graduate? ☐Yes ☐No   If yes, what year did you graduate? _____

If no, did you obtain your GED? ☐Yes ☐No

Military Background

Are you:

☐Active Duty   ☐Reservist   ☐Retired   ☐Veteran   ☐Dependent

Military Branch:

☐Air Force   ☐Army   ☐Navy   ☐Marines   ☐Coast Guard

Emergency Contact Information (Please provide at least 2 emergency contacts)

Name: _____ Relationship: _____ Phone Number: _____

Name: _____ Relationship: _____ Phone Number: _____

Name: _____ Relationship: _____ Phone Number: _____

CERTIFICATION OF INFORMATION:

Withholding information in this application, failure to submit all documents, or providing false information may make you ineligible for admission to Western Technical College or unable to continue in the ADT Program. With this in mind, upon submission of this document, you certify all the above statements are correct and complete. By signing, you certify that the information in this packet is correct.

By signing, you understand that the ADT Program is a limited enrollment program and that completion of the application does not guarantee admission to the program.

_____   _____
     Applicant's Signature   Date

If you have any questions, need assistance, or do not have an admission representative, please call 1-888-201-9232 or 915-231- 4900.

ACCEPTANCE INTO THE ADT PROGRAM

Acceptance into the ADT program will be based on several criteria and, ultimately, on the score that will be determined based on your overall application packet (all the components of your application). Each component of the application packet will be ranked. Applicants with the highest cumulative scores will be offered seats in the program (up to the maximum number of seats available) if all criteria are met, and there are no extenuating circumstances that may preclude an applicant from acceptance (see the WTC catalog for "Technical Standards" for the ADT program). Cumulative points, or overall scores, for each application, are confidential.

Entrance into the ADT program is a competitive process, and the application or meeting minimum requirements does not guarantee admission into the program. Upon successful completion of all admissions requirements, the school will promptly notify the applicant whether he/she is admitted into the ADT program. The admissions policies are included in the college catalog and the webpage.

ADT Program Application Scoring Criteria

Possible Point(s)

Complete application form		**2**
Program Entrance Exam (Wonderlic)		
	15 and below	**1**
	16 – 17	**2**
	18 – 20	**3**
	21 - 25	**4**
	26 – 29	**5**
Additional Point for every Point above 29		**+**
Interview		**1-12**
Total Application Points		_____

(A score of zero in the above categories will disqualify the application)

ADDITIONAL REQUIREMENTS AFTER ADMISSION INTO THE PROGRAM

1.) Applicants must maintain a minimum GPA of 2.0 in each course in the program. A second failed course will result in dismissal from the program.
2.) Applicants must maintain a minimum of 85% attendance for the duration of the program. If attendance drops below 85%, it will result in dismissal from the program.
3.) Applicants must remain physically, emotionally, and mentally capable of completing the program.
4.) Employers may have additional requirements.