

**Physical Therapist Assistant Program  
APPLICATION FOR ADMISSION  
For 2023 Application Year**

**Send this completed application and volunteer forms directly to:**

*Note: if you are submitting official transcripts, they must be directed to this address and come **directly** from the college or teaching institution. Hand-delivered transcripts will not be accepted even if they state "official" on them.*

**Attn: PTA Program Director  
Physical Therapist Assistant Program  
Western Technical College  
9451 Diana Drive  
El Paso, TX, 79924**

**ADMISSION REQUIREMENTS AND CHECKLIST FOR APPLICATION TO THE PTA PROGRAM:**

**Applicants must meet with an admissions representative before starting any of the application process.**

- Application submitted directly to the address listed above (this form).
- Applicants must be at least 18 years of age by the start of the program.
- Wonderlic Assessment completed within one year of application deadline and submitted to WTC through your admissions representative. A minimum score of 20 is required in order to be eligible.
- Official** high school transcript or GED demonstrating a minimum of 2.75 GPA or the equivalent score on the GED (minimum score 500). (You do not have to submit your high school transcripts for application if you are submitting your college transcripts.)
- Official** transcript from each college attended, if you have attended college, demonstrating a minimum of 2.75 GPA (14 credit hours completed to qualify GPA) . Only transcripts submitted by the application deadline will be considered for course credit. Additional updated transcripts may be submitted if courses are noted to be "in progress" during the application process. **Please note: Official transcripts must be submitted DIRECTLY from the education institution to the address above.** Transcripts submitted from an applicant (even if they are "official") will not be accepted.  
**College transfer credit.** Applicants who wish to have their previous education considered for credit must do so prior to being accepted and prior to starting the PTA Program. Students who took general education coursework over the last ten (10) years, may be given credit provided that the grade(s) earned are a "B" or higher and the course objectives matches what is required for the PTA program general education courses. Students that have taken science courses (A&P I,II, Medical Terminology, Introduction to Physical Therapy) during the last five (5) years, may be given financial credit only if they earned a "B" or better and the student must retake the course at WTC and pass it successfully.
- Volunteer/Observation Experience Forms submitted to the PTA Program (address above).
- Two letters of recommendation mailed directly to the PTA Program (address above). Note: The person writing the letter should mail this to us. The letters should be from an appropriate source; i.e. employeer, teacher, mentors. Not acceptable are family members, friends. A minimum of one letter of recommendation from a clinical practitioner is required.
- Submit a copy of your receipt of payment to *Western Technical College*. This is a non-refundable **application** fee of \$25.00. Your admissions representative can direct you the Student Accounts office for payment. **DO NOT SEND ACTUAL PAYMENT** with your application as it will not be accepted.

**ADMISSION PROCEDURES:**

- 1.) Complete the "*Application for Admission*" form (this form) and all of the noted requirements.
- 2.) Applicants that meet the requirements will be invited for a panel interview.
- 3.) Students will be admitted into the PTA program based on a point system that accounts for the application, education, GPA, panel interview, Wonderlic test scores and letters of recommendation.
- 4.) A maximum of 24 students will be chosen for admission into the cohort. Several alternates may be chosen in the event that accepted students deny their position or did not complete the requested requirements on time.

The due date for the above requirements is **February 10, 2023**. Incomplete and/or late applications (postmarked or delivered) after the deadline date must reapply for the next application cycle. The start date for this application in **June 6, 2023**, the anticipated matriculation date for the class which you are applying is **February 19, 2025**.

**ACCEPTED students will be required to complete the following PRIOR TO THE START OF CLASSES:**

(Specifics on this information will be provided at a later date only to those that are accepted into the PTA class)

- An up-to-date immunization record(s)
- Initiate the Hepatitis B vaccine or sign the declination form
- An acceptable criminal background check completed (at the student's expense)

- “BLS Healthcare Provider” CPR certification through the American Heart Association (at the applicant’s expense)
- Signature agreement to the following forms: Health Examination Form for Practitioner, Consent Form for Laboratory Activities, Consent to Participate form, receipt of Crime Awareness Program form, Drug-free Schools Student Statement form, Software Policy form, Student Media Release form, Professional Dress Attire form, receipt of WTC Student Handbook form, receipt of PTA Addendum to the WTC Student Handbook form and may include other forms.
- Completion of the WTSI assessment (for the Western Tech Success Initiative program) after acceptance into the PTA program. This examination does not affect the chances of a prospective student entering the program.

**ADDITIONAL REQUIREMENTS AFTER ADMISSION INTO THE PROGRAM:**

- A standard registration fee of \$100.00 is to be paid to *Western Technical College*
- Maintain a minimum GPA of 2.75 in each phase. Failure to do so may result in expulsion from the program.
- Physical examination by a physician / practitioner
- You must be physically, emotionally and mentally capable of completing the program
- A felony/positive background check *may* preclude your ability to complete clinical affiliations and can result in expulsion from the program and/or preclude your ability to take the PTA licensure examination
- Maintain an up-to-date immunization record (including TB test results annually)
- Maintain an up-to-date CPR certification
- Additional requirements of the Clinical Affiliates may be requested and may include: an additional acceptable criminal background check, Hepatitis B vaccine or the declination of the vaccine (written form) and drug testing.
- Some hospitals and health care facilities may have additional requirements such as a current health insurance policy and immunization titers, and Flu shot.

Please fill in all of the following sections. All information will be protected by Western Technical College. Please type or print the following information and **do not leave any spaces blank (unless noted as optional)**.

**STUDENT INFORMATION:**

Name of WTC Admissions Representative: \_\_\_\_\_

XXX-XX-\_\_\_\_\_  
Social Security Number (last 4 digits only)    Driver’s License Number and State    Date of Birth    Place of Birth

\_\_\_\_\_  
First Name (Use only your legal name)    Last Name    Middle Name    Maiden name (if applicable)

\_\_\_\_\_  
Current Address (Street and Number or P. O. Box Number)    City    State    Zip Code

\_\_\_\_\_  
Permanent Address (Street and Number or P. O. Box Number)    City    State    Zip Code

( ) -    ( ) -    ( ) -  
Current Phone Number    Permanent Phone Number    Mobile Phone Number (optional)    Email address

\_\_\_\_\_  
State of Legal Residence    How long have you been a resident of that state?

**Citizenship (check one):**     United States Citizen     Permanent Resident - Alien card number: A \_\_\_\_\_  
(an official copy of form I-55 is required for admission to WTC for permanent residents)

Are you legally entitled to work in the United States? (Check one):     Yes     No

If you answered “no” to the above question, please explain: \_\_\_\_\_

**EDUCATION:**

Have you ever been enrolled in a PT or PTA Program? (Check one):     Yes     No    If you answered “yes” to the above question, please explain: \_\_\_\_\_

**High School Last Attended:**

\_\_\_\_\_  
Name of High School    Location (City and State)    Graduation Date (or expected)

**College(s) Attended:**

*You may use additional paper for this section if needed*

1. \_\_\_\_\_

Name of College \_\_\_\_\_ Location (City and State) \_\_\_\_\_  
 Major \_\_\_\_\_ Dates of Attendance/Graduation Date \_\_\_\_\_ GPA \_\_\_\_\_ Degree Received (if any) \_\_\_\_\_

2. \_\_\_\_\_  
 Name of College \_\_\_\_\_ Location (City and State) \_\_\_\_\_

Major \_\_\_\_\_ Dates of Attendance/Graduation Date \_\_\_\_\_ GPA \_\_\_\_\_ Degree Received (if any) \_\_\_\_\_  
**Certificates / Licenses held:**      **License**      **State**      **License number**      **Date of expiration**  
*Please fill out any information that may apply. Attach a photocopy of any certificates/licenses listed.*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**WORK / VOLUNTEER HISTORY (most current employment first):**  
*You may use additional paper for this section if needed or attach a resume if appropriate.*

1. \_\_\_\_\_  
 Employer \_\_\_\_\_ Phone Number \_\_\_\_\_ Dates of employment or volunteer hours \_\_\_\_\_  
 Address \_\_\_\_\_ Supervisor Name \_\_\_\_\_

2. \_\_\_\_\_  
 Employer \_\_\_\_\_ Phone Number \_\_\_\_\_ Dates of employment or volunteer hours \_\_\_\_\_  
 Address \_\_\_\_\_ Supervisor Name \_\_\_\_\_

3. \_\_\_\_\_  
 Employer \_\_\_\_\_ Phone Number \_\_\_\_\_ Dates of employment or volunteer hours \_\_\_\_\_  
 Address \_\_\_\_\_ Supervisor Name \_\_\_\_\_

**CLUBS / MEMBERSHIPS / ORGANIZATIONS / ASSOCIATIONS:**  
*You may attach additional paper or a resume for this section if needed*

Name \_\_\_\_\_ Dates \_\_\_\_\_ Position \_\_\_\_\_

Name \_\_\_\_\_ Dates \_\_\_\_\_ Position \_\_\_\_\_

Name \_\_\_\_\_ Dates \_\_\_\_\_ Position \_\_\_\_\_

**CERTIFICATION OF INFORMATION:**  
 Withholding information in this application, failure to submit all documents, or give false information may make you ineligible for admission to Western Technical College or unable to continue in the PTA Program. With this in mind, upon submission of this document, you certify all the above statements are correct and complete. By signing, you certify that the information in this packet is correct.

By signing, you understand that the Physical Therapist Assistant Program is a limited enrollment program and that completion of the application does not guarantee admission to the program.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

\*If you have any questions, need assistance or do not have an admission representative, you may contact us at 915-231-4900.

The Physical Therapist Assistant Program at Western Technical College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association, 3030 Potomac Ave, Ste 100, Alexandria, Virginia 22305; telephone: 703-648-2782; email: [accreditation@apta.org](mailto:accreditation@apta.org); website: [www.capteonline.org](http://www.capteonline.org).

## ACCEPTANCE INTO THE PTA PROGRAM

The PTA program application is a competitive process, and the application does not guarantee admission into the program. Acceptance into the PTA program will be based on several criteria and ultimately on the score that will be determined based on your overall application “packet” (all of the components of your application). Each component of the application “packet” is ranked and the cumulative highest scores will be offered a seat in the program (up to the maximum number of seats available) if all of the criteria are met and have no extenuating circumstances that may preclude them from acceptance (see the WTC catalog for “Technical Standards” for the PTA program).

Cumulative points, or overall scores, for each application are confidential and are not shared with ANY applicants or WTC personnel, even after an applicant is accepted into the program. This information is only made apparent to the PTA selection committee or by our accrediting bodies upon request. The following is a breakdown of the components that each applicant will be scored on:

- **Educational Credentials** - may be based on GED, high school diploma, certificates earned, college degree/s or college credits earned, etc.
- **GPA/GED scores** – may be calculated from your GED, high school diploma, college credits (you must have at least 14 college credit hours in order to count towards your GPA score).
- **Wonderlic Assessment** – Taken within one year of application deadline.
- **Observation/Experience Hours** (see the “Volunteer/Observation Experience Form” for more details)
- **On-site Written Essay** – by invitation only for those prospective students that have met the minimum requirements and deadlines for application. It will be completed during the on-site panel interview.
- **Panel Interview** – by invitation only for those prospective students that have met the minimum requirements and deadlines for application.

## Important tentative dates to remember for the 2023 application year:

<b>October 19, 2022</b>	<b>PTA Open House – El Paso (Not mandatory. Talk to your Admissions Representative for more information.)</b>
<i>December 22-Jan 6 2023</i>	<i>Western Technical College will be on Winter Break</i>
<b>February 10, 2023</b>	Deadline for PTA applications and all associated materials, including official transcripts, all volunteer/observation forms, letters of recommendation, etc. submitted directly to the PTA Program.
<b>March 10, 2023</b>	Letters <i>sent out</i> from WTC PTA Program either denying acceptance or inviting qualified applicants for interview. You should receive your letter several days after this date.
<b>March 27-April 31, 2023</b>	Panel Interviews conducted for qualifying individuals
<b>April 10, 2023</b>	Letters <i>sent out</i> from WTC PTA Program to applicants as “accepted”, “denied” or “alternate” (if you receive an “alternate” status, the letter will describe what this status means). You should receive your letter several days after this date.
<b>April 21, 2023</b>	Deadline for an email from each applicant to “accept” or “deny” their position in the program to the PTA Program Director if you are accepted into the program or if you are an “alternate”. More specific directions will be listed on the letter sent to you. If you do not get a response within one week, please call 915-231-4936. If your email is not received by the deadline, it is assumed that you wish to not accept your position in the program.
<b>May 22, 2023</b>	Deadline for all additional materials (physical, immunizations, WTSI examination, etc.). You will be given additional instructions if you are accepted into the program. Your acceptance into the PTA Program is pending completion of these items.
<b>June 1-2 2023</b>	Mandatory orientation dates ( <b>you must attend both days</b> ): Specific times and places to be determined. (This is a tentative date)
<b>June 6, 2023</b>	Anticipated start date for the PTA class