

**Physical Therapist Assistant Program
APPLICATION FOR ADMISSION
For 2025 Application Year**

Send this completed application and volunteer forms directly to:

*Note: if you are submitting official transcripts, they must be directed to this address and come **directly** from the college or teaching institution. Hand-delivered transcripts will not be accepted even if they state "official" on them.*

**Attn: PTA Program Director
Physical Therapist Assistant Program
Western Technical College
9451 Diana Drive
El Paso, TX, 79924**

**ADMISSION REQUIREMENTS AND CHECKLIST FOR APPLICATION TO THE PTA PROGRAM:
Applicants must meet with an admissions representative before starting any of the application process.**

- Application submitted directly to the address listed above (this form).
- Applicants must be at least 18 years of age by the start of the program.
- Wonderlic Assessment completed within one year of application deadline and submitted to WTC through your admissions representative. A minimum score of 20 is required in order to be eligible.
- Official** high school transcript or GED demonstrating a minimum of 2.75 GPA or the equivalent score on the GED (minimum score 500). (You do not have to submit your high school transcripts for application if you are submitting your college transcripts.)
- Official** transcript from each college attended, if you have attended college, demonstrating a minimum of 2.75 GPA (14 credit hours completed to qualify GPA) . Only transcripts submitted by the application deadline will be considered for course credit. Additional updated transcripts may be submitted if courses are noted to be "in progress" during the application process. **Please note: Official transcripts must be submitted DIRECTLY from the education institution to the address above.** Transcripts submitted from an applicant (even if they are "official") will not be accepted. **College transfer credit.** Applicants who wish to have their previous education considered for credit must do so prior to being accepted and prior to starting the PTA Program. Students who took general education coursework over the last ten (10) years, may be given credit provided that the grade(s) earned are a "B" or higher and the course objectives matches what is required for the PTA program general education courses. No credit will be granted for core PTA courses.
- Volunteer/Observation Experience Forms submitted to the PTA Program (address above).
- Two letters of recommendation mailed directly to the PTA Program (address above). Note: The person writing the letter should mail this to us. The letters should be from an appropriate source; i.e. employer, teacher, mentors. Not acceptable are family members, friends. **A minimum of one letter of recommendation from a clinical practitioner is required.**
- Submit a copy of your receipt of payment to *Western Technical College*. This is a non-refundable **application** fee of \$25.00. Your admissions representative can direct you the Student Accounts office for payment. **DO NOT SEND ACTUAL PAYMENT** with your application as it will not be accepted.

ADMISSION PROCEDURES:

- 1.) Complete the "*Application for Admission*" form (this form) and all of the noted requirements.
- 2.) Applicants that meet the requirements will be invited for a panel interview.
- 3.) Students will be admitted into the PTA program based on a point system that accounts for the application, education, GPA, panel interview, Wonderlic test scores and letters of recommendation.
- 4.) A maximum of 24 students will be chosen for admission into the cohort. Several alternates may be chosen in the event that accepted students deny their position or did not complete the requested requirements on time.

The due date for the above requirements is **February 14, 2025**. Incomplete and/or late applications (postmarked or delivered) after the deadline date must reapply for the next application cycle. The start date for this application in **June 2, 2025**, the anticipated matriculation date for the class which you are applying is **February 18, 2027**.

ACCEPTED students will be required to complete the following PRIOR TO THE START OF CLASSES:

(Specifics on this information will be provided at a later date only to those that are accepted into the PTA class)

- An up-to-date immunization record(s)
- Initiate the Hepatitis B vaccine or sign the declination form
- An acceptable criminal background check completed (at the student's expense)
- "BLS Healthcare Provider" CPR certification through the American Heart Association (at the applicant's expense)
- Signature agreement to the following forms: Health Examination Form for Practitioner, Consent Form for Laboratory

Activities, Consent to Participate form, receipt of Crime Awareness Program form, Drug-free Schools Student Statement form, Software Policy form, Student Media Release form, Professional Dress Attire form, receipt of WTC Student Handbook form, receipt of PTA Addendum to the WTC Student Handbook form and may include other forms.

- Completion of the WTSI assessment (for the Western Tech Success Initiative program) after acceptance into the PTA program. This examination does not affect the chances of a prospective student entering the program.

ADDITIONAL REQUIREMENTS AFTER ADMISSION INTO THE PROGRAM:

- A standard registration fee of \$100.00 is to be paid to *Western Technical College*
- Maintain a minimum GPA of 2.75 in each phase. Failure to do so may result in expulsion from the program.
- Physical examination by a physician / practitioner
- You must be physically, emotionally and mentally capable of completing the program
- A felony/positive background check *may* preclude your ability to complete clinical affiliations and can result in expulsion from the program and/or preclude your ability to take the PTA licensure examination
- Maintain an up-to-date immunization record (including TB test results annually)
- Maintain an up-to-date CPR certification
- Additional requirements of the Clinical Affiliates may be requested and may include: an additional acceptable criminal background check, Hepatitis B vaccine or the declination of the vaccine (written form) and drug testing.
- Some hospitals and health care facilities may have additional requirements such as a current health insurance policy and immunization titers, and Flu shot.

Please fill in all of the following sections. All information will be protected by Western Technical College. Please type or print the following information and **do not leave any spaces blank (unless noted as optional)**.

STUDENT INFORMATION:

Name of WTC Admissions Representative: _____

XXX-XX-_____
Social Security Number (last 4 digits only) Driver's License Number and State Date of Birth Place of Birth

First Name (Use only your legal name) Last Name Middle Name Maiden name (if applicable)

Current Address (Street and Number or P. O. Box Number) City State Zip Code

Permanent Address (Street and Number or P. O. Box Number) City State Zip Code

() - () - () - _____
Current Phone Number Permanent Phone Number Mobile Phone Number (optional) Email address

State of Legal Residence How long have you been a resident of that state?

Citizenship (check one): United States Citizen Permanent Resident - Alien card number: A _____
(an official copy of form I-55 is required for admission to WTC for permanent residents)

Are you legally entitled to work in the United States? (Check one): Yes No

If you answered "no" to the above question, please explain: _____

EDUCATION:

Have you ever been enrolled in a PT or PTA Program? (Check one): Yes No If you answered "yes" to the above question, please explain: _____

High School Last Attended:

Name of High School Location (City and State) Graduation Date (or expected)

College(s) Attended:

You may use additional paper for this section if needed

1. _____
Name of College Location (City and State)

Major _____ Dates of Attendance/Graduation Date _____ GPA _____ Degree Received (if any) _____

2. _____
 Name of College _____ Location (City and State) _____

Major	Dates of Attendance/Graduation Date	GPA	Degree Received (if any)	
Certificates / Licenses held:	License	State	License number	Date of expiration
<i>Please fill out any information that may apply. Attach a photocopy of any certificates/licenses listed.</i>	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

WORK / VOLUNTEER HISTORY (most current employment first):
You may use additional paper for this section if needed or attach a resume if appropriate.

1. _____
 Employer _____ Phone Number _____ Dates of employment or volunteer hours _____
 Address _____ Supervisor Name _____

2. _____
 Employer _____ Phone Number _____ Dates of employment or volunteer hours _____
 Address _____ Supervisor Name _____

3. _____
 Employer _____ Phone Number _____ Dates of employment or volunteer hours _____
 Address _____ Supervisor Name _____

CLUBS / MEMBERSHIPS / ORGANIZATIONS / ASSOCIATIONS:
You may attach additional paper or a resume for this section if needed

_____	_____	_____
Name	Dates	Position
_____	_____	_____
Name	Dates	Position
_____	_____	_____
Name	Dates	Position

CERTIFICATION OF INFORMATION:
 Withholding information in this application, failure to submit all documents, or give false information may make you ineligible for admission to Western Technical College or unable to continue in the PTA Program. With this in mind, upon submission of this document, you certify all the above statements are correct and complete. By signing, you certify that the information in this packet is correct.

By signing, you understand that the Physical Therapist Assistant Program is a limited enrollment program and that completion of the application does not guarantee admission to the program.

Applicant's Signature _____ Date _____

*If you have any questions, need assistance or do not have an admission representative, you may contact us at 915-231-4900.
The Physical Therapist Assistant Program at Western Technical College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association, 3030 Potomac Ave, Ste 100, Alexandria, Virginia 22305; telephone: 703-648-2782; email: accreditation@apta.org; website: www.capteonline.org.

ACCEPTANCE INTO THE PTA PROGRAM

The PTA program application is a competitive process, and the application does not guarantee admission into the program. Acceptance into the PTA program will be based on several criteria and ultimately on the score that will be determined based on your overall application “packet” (all of the components of your application). Each component of the application “packet” is ranked and the cumulative highest scores will be offered a seat in the program (up to the maximum number of seats available) if all of the criteria are met and have no extenuating circumstances that may preclude them from acceptance (see the WTC catalog for “Technical Standards” for the PTA program).

Cumulative points, or overall scores, for each application are confidential and are not shared with ANY applicants or WTC personnel, even after an applicant is accepted into the program. This information is only made apparent to the PTA selection committee or by our accrediting bodies upon request. The following is a breakdown of the components that each applicant will be scored on:

- **Educational Credentials** - may be based on GED, high school diploma, certificates earned, college degree/s or college credits earned, etc.
- **GPA/GED scores** – may be calculated from your GED, high school diploma, college credits (you must have at least 14 college credit hours in order to count towards your GPA score).
- **Wonderlic Assessment** – Taken within one year of application deadline.
- **Observation/Experience Hours** (see the “Volunteer/Observation Experience Form” for more details)
- **On-site Written Essay** – by invitation only for those prospective students that have met the minimum requirements and deadlines for application. It will be completed during the on-site panel interview.
- **Panel Interview** – by invitation only for those prospective students that have met the minimum requirements and deadlines for application.

Important tentative dates to remember for the 2025 application year:

<i>December 23-Jan 3 2025</i>	<i>Western Technical College will be on Winter Break</i>
February 14, 2025	Deadline for PTA applications and all associated materials, including official transcripts, all volunteer/observation forms, letters of recommendation, etc. submitted directly to the PTA Program.
March 7, 2025	Emails <i>sent out</i> from WTC PTA Program either denying acceptance or inviting qualified applicants for interview.
March 24-31, 2025	Panel Interviews conducted for qualifying individuals
April 11, 2025	Emails <i>sent out</i> from WTC PTA Program Director to applicants as “accepted”, “denied” or “alternate” (if you receive an “alternate” status, the letter will describe what this status means).
April 18, 2025	Deadline for an email from each applicant to “accept” or “deny” their position in the program to the PTA Program Director if you are accepted into the program or if you are an “alternate”. More specific directions will be listed on the letter sent to you. If you do not get a response within one week, please call 915-231-4936. If your email is not received by the deadline, it is assumed that you wish to not accept your position in the program.
May 16, 2025	Deadline for all additional materials (physical, immunizations, WTSI examination, etc.). You will be given additional instructions if you are accepted into the program. Your acceptance into the PTA Program is pending completion of these items.
May 29-30 2025	Mandatory orientation dates (you must attend both days): Specific times and places to be determined. (This is a tentative date)
June 2, 2025	Anticipated start date for the PTA class